

# NEW STUDENT CHECKLIST

## 1. Apply

- ☐ • Apply for admission at [highland.edu/apply](http://highland.edu/apply)
- ☐ • Submit FAFSA online at [fafsa.gov](http://fafsa.gov) (School Code: 001681)
  - Complete required forms at [highland.edu/admissions/financial-aid/financial-aid-forms](http://highland.edu/admissions/financial-aid/financial-aid-forms)
    - ☐ • HCC Financial Aid Data Form
    - ☐ • HCC Standards of Satisfactory Academic Progress Policy
    - ☐ • Financial Aid Authorization/Return of Title IV Funds Form
- ☐ • Apply for scholarships at [highland.edu/scholarships](http://highland.edu/scholarships)
  - Most scholarships are due April 1
- ☐ • Request and send official high school, HSE, or GED transcripts with graduation dates to Enrollment Services
  - Regionally accredited college transcripts (grades C or better)

## 2. Complete Placement Testing

- ☐ • Take placement tests unless you have the following scores:
  - ACT: Math - 22 or above, English & Reading - 20 or above
  - SAT: Math - 560 or above, English & Reading - 490 or above
  - A cumulative, unweighted 3.0 GPA (on a 4.0 scale), combined with four years of math will provide college-level placement in both math and English with no reading requirement
- Before you test:
  - ☐ • Practice for free with the ACCUPLACER Study App or go to [accuplacer.org](http://accuplacer.org)
  - ☐ • Attend a B4U Test Workshop - Register at [highland.edu/b4u-test-registration](http://highland.edu/b4u-test-registration)
  - ☐ • Contact Disability Services at 815-599-3605 or visit [highland.edu/disability-services](http://highland.edu/disability-services) for accommodations, if applicable
    - If you had an Individual Education Plan (IEP) or 504 Plan in grade school or high school, you may qualify for disability accommodations in college.

## 3. Register for Classes

- ☐ • **High school seniors:** attend Quick Start to schedule summer and/or fall classes
- ☐ • Set up an appointment with a student advisor to register by calling 815-599-3573

## 4. Login to Highland.edu

- ☐ • Visit [highland.edu/login](http://highland.edu/login) and set up your account
  - After registering, a Highland network username and password will be sent to your personal email

## 5. Pay Tuition and Fees

- ☐ • Complete your financial aid package, sign up for a payment plan, or pay your tuition and fees in full by the semester due date

### Advisors

Call 815-599-3573 to set up an appointment with an advisor.

Register early to secure your classes and maximize your payment plan!

### Registration Timeline

#### Fall Classes

Registration begins in April

#### Spring Classes

Registration begins in October

#### Summer Classes

Registration begins in February

### Questions?

Admissions: 815-599-3414

Email: [admissions@highland.edu](mailto:admissions@highland.edu)

Financial Aid: 815-599-3559

Email: [financialaid@highland.edu](mailto:financialaid@highland.edu)

「IT'S ALL HERE」

